

MASTER IN INTERNATIONAL AND DEVELOPMENT STUDIES (MINT) PROGRAMME

Applied Research Projects (ARP) Directive

Article 1 - General provisions

1. The present Directive explains the purpose of the Applied Research Projects (hereinafter: ARP) and the procedure pertaining to the ARP.
2. It should be read in conjunction with the rules governing the awarding of the Geneva Graduate Institute's Master Degrees, including, but not limited to¹:
 - a. Master's Degree Programmes Academic Regulations
 - b. Master Programme: Implementation Guidelines for the Academic Regulations
 - c. Directive on Academic Integrity
 - d. Code of Conduct and its Implementation Guidelines

Article 2 - Purpose of the ARPs

1. The ARPs are a foundational part of the MINT programme. By their nature, ARPs hold a strong public-facing component, with corresponding reputational implications for the Geneva Graduate Institute.
2. The ARPs allow students to collaborate in groups on a research project submitted by an ARP partner organisation. Students are supervised throughout the ARP process.
3. The ARPs' aim to:
 - a. Strengthen students' capacity to conduct academically rigorous applied research, including by mobilising theoretical frameworks and research methods to formulate policy recommendations;
 - b. Build skills in teamwork, collaboration, interpersonal communication, and other skills important for professional growth and development.

Article 3 - Time frame

MINT students must complete their ARP during the first year of their MINT programme.

¹ All documents are made available to students in electronic version, on the following intranet page: <https://intranet.genevainstitute.ch/students/student-toolbox/academic-governance-policies-regulations-fieldwork-guidelines>

Article 4 - Procedure

1. During the first (Autumn) semester, all MINT students are required to follow the compulsory Applied Research Foundations course. Students will be allocated their project and begin working in groups. Detailed information is provided in the course syllabus made electronically available to students on Pocket IHEID.²
2. Students must complete all requirements of the course by the end of the Autumn semester if they are to proceed with the ARP project in the Spring semester. Modalities when requirements are not met are detailed in Article 5 below.
3. During their second (Spring) semester, each group is expected to work on their project with their respective ARP partner organisation, under the supervision and guidance of their Faculty Lead and of the Head of the ARPs.

Article 5 - Modalities when requirements are not met

1. By mid-January, each group will receive a Feedback Report from their respective Faculty Lead on their outputs. When the academic quality of the outputs is insufficient, or professionalism or intergroup dynamics are of concern, the Head of the ARPs will be notified. The ARP Review Committee (hereinafter: the Committee) will be convened by the end of January to review these cases.
2. The Committee is composed of the project Faculty Lead, the Head of the ARPs, the Head of MINT, and a representative of the Direction of Studies. The Committee may conduct a hearing with the Students concerned.
3. The Committee will take any decision that is deemed most appropriate to ensure the fulfilment of the ARP requirements. This may include, but is not limited to, new modalities of assessment, which will be reflected in their transcript. The decision will be issued by the start of the Spring Semester.
4. The ARP partner organisation will be officially notified of any changes to the project.

Article 6 - Entry into force

The present Directive is approved by the *Comité académique* of the Geneva Graduate Institute on 5 September 2023, and will come into force on 18 September 2023.

It applies to all students who started their Master's degree before the Directive came into force and to all students who start their Master's degree after the Directive comes into force.

² At the following link:

<https://iheid.pocketcampus.org/directory/coursecatalog/searchGeneric?dirId=%7B%22screenId%22%3A%22YEAR%22%2C%22primaryId%22%3A%222023-2024%22%7D>