

EVALUATION AND ECTS CREDITS

EVALUATION CRITERIA

For all courses, student coursework will be evaluated based on criteria defined and communicated by the faculty at the start of the course. Methods of evaluation generally include one or several written or oral examinations.

Evaluation is based on a grading system ranging from 1 to 6 with quarter point increments, or the mention “pass” or “fail”. A grade equal or superior to 4, or a “pass” will result in the corresponding number of ECTS credits.

0 (zero) : cheating, plagiarism	The zero grade will be attributed in case of cheating or plagiarism.
N : unjustified withdrawal	A student who fails to participate in an assessment for which he/she is registered, fails to submit a piece of work within the agreed deadlines, or leaves a course for which he/she is registered, during the semester, for any reason other than <i>force majeure</i> , will be attributed the “N” code. This code will appear in the transcript.
C : certificate	The “C” code will be attributed if one of the above failures to comply is due to a <i>force majeure</i> reason of a short-term length (illness, accident), which the student has been able to justify with a certificate presented to the Direction of Studies, and whose validity the latter has accepted. The code is destined to be transformed into a grade as soon as the impediment ends, and in any case before the beginning of the next semester.
R : justified and authorised withdrawal	The “R” code will be attributed to the student who definitively withdraws from the course for a <i>force majeure</i> reason duly justified. This code deletes the course from the transcript.
S : pending	When a grade is between 3.5 and 4, the faculty member may authorise the student to submit a complementary piece of work, which he/she will assess before the deadline set by the administration. In the meantime, he/she will assign the “S” code to the student. <ul style="list-style-type: none"> → If the additional work is considered acceptable, the grade 4 will be granted to the student instead of the “S”. → If the student does not submit the additional work within the set deadline or if the work is still considered unsatisfactory, the initial grade will be attributed definitively.

The “C” and “R” codes can only be assigned by decision of the Director of Studies, who will take a decision on the basis of certificates testifying of the *force majeure* reason. Those certificates must be submitted to the secretariat of the relevant

program, no later than three days after the date of the assessment or the deadline for submission of the work

- In the case of a failure to pass a first-year compulsory course : students will be expected to re-sit and successfully pass the course the following year. If the course is no longer offered, a substitute course will be offered ;
- In case of a failure to pass a second-year compulsory course : students will be expected to re-sit and successfully pass the course during the fourth semester. If the course is no longer offered during the fourth semester, a substitute course will be offered ;
- In case of a failure to pass a non-compulsory course : students will have the option of taking another course for the same number of credits or re-sitting the course the following year, if it is still offered.

- [Academic Information and Regulations](#)

BOLOGNA PROCESS AND ECTS CREDITS

- The Bologna Process seeks to create a European Higher Education Area by 2010 by making national academic and quality assurance standards comparable and compatible throughout Europe through the introduction of a European-wide system of credits, the ECTS. Switzerland and the Graduate Institute are using this system which allows educational programmes to be weighted on the basis of a system of credits. These credits are an expression of the number of hours of study required for the successful completion of a course within any given semester. Under the Masters' programmes, a semester is equivalent to 30 ECTS credits.